



**BICYCLE/PEDESTRIAN ADVISORY  
COMMITTEE**

## **AGENDA**

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REGULAR MEETING – FEBRUARY 25, 2015  
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET  
6:30 P.M.

**1. CALL TO ORDER**

- 2. ROLL CALL** – Committee members Marc Roddin, Kalyanaraman Shankari, Greg Unangst, Vice Chairperson Bruce England, and Chairperson Simon Purdon.

**3. ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

**4. MINUTES APPROVAL**

Minutes for the January 28, 2015 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

**5. UNFINISHED BUSINESS** – None.

**6. NEW BUSINESS**

**6.1 SHORELINE BOULEVARD PATHWAY**

**Overview:**

The Committee will receive a presentation regarding the proposed bicycle-/pedestrian-related improvements to Shoreline Boulevard Pathway between Villa Street and Wright Avenue.

**Recommendation:**

Receive an update on the preliminary design of the Shoreline Boulevard pathway improvement project between Wright Avenue and Villa Street.

**6.2 PEDESTRIAN MASTER PLAN – ANNUAL REVIEW**

**Overview:**

The Committee will review and provide comments regarding the current Pedestrian Master Plan.

**Recommendation:**

Review and provide comments regarding the current Pedestrian Master Plan.

**6.3 FISCAL YEAR 2015-16 TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 PROJECT FUNDING RECOMMENDATION**

**Overview:**

The Committee will provide input regarding the recommended City project to receive Fiscal Year 2015-16 Transportation Development Act (TDA) Article 3 Funding and related topics.

**Recommendation:**

Forward a recommended project to the City Council for Fiscal Year 2015-16 Transportation Development Act (TDA) Article 3 funding.

**6.4 VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

**Overview**

The Committee will receive a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

**Recommendation:**

Comment on the VTA BPAC agenda items.

## **6.5 UPCOMING AND RECENT EVENTS**

### **Overview**

The Committee will discuss the members' participation in Arbor Day, Spring Family Parade, Council Neighborhood Committee neighborhood meetings, and other events.

### **Recommendation:**

None.

## **6.6 2014-15 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

### **Overview**

The Committee will review the Fiscal Year 2014-15 Bicycle/Pedestrian Advisory Committee (B/PAC) Work Plan and provide updates on their recent activities.

### **Recommendation:**

None.

## **7. COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS**

No action will be taken on any questions raised by the Committee at this time.

### **7.1 STAFF COMMENTS**

### **7.2 COMMITTEE COMMENTS**

## **8. SET DATE AND TIME FOR NEXT MEETING**

Wednesday, March 25, 2015 B/PAC Meeting.

9. **CALENDAR**

Wednesday, April 29, 2015 B/PAC Meeting  
Wednesday, June 24, 2015 B/PAC Meeting  
Wednesday, August 26, 2015 B/PAC Meeting  
Wednesday, September 30, 2015 B/PAC Meeting  
Wednesday, October 28, 2015 B/PAC Meeting  
Wednesday, November 18, 2015 B/PAC Special Meeting

10. **ADJOURNMENT**

HK/3/PWK  
915-02-25-15A-E

## AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the Public Works Department at (650) 903-6311.
- Interested persons may review the agenda and staff reports at <http://laserfiche.mountainview.gov/Weblink/Browse.aspx?startid=65710&dbid=0> and the Public Works Department counter beginning at 5:00 p.m. the Friday evening before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE – Reference: Americans with Disabilities Act, 1990**  
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Public Works Department at (650) 903-6311 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE –**Any writings or documents provided to a majority of the Bicycle/Pedestrian Advisory Committee regarding any item on this agenda will be made available for public inspection in the Public Works Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

## ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

# DRAFT



## BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

### MINUTES

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REGULAR MEETING – WEDNESDAY, JANUARY 28, 2015  
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET  
6:30 P.M.

1. **CALL TO ORDER**

Chairperson Angelo called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

**Members Present:** Committee members Bruce England, Marc Roddin, Vice Chairperson Simon Purdon, and Chairperson Greg Unangst.

**Staff Members Present:** Linda Forsberg, Transportation and Business Manager; and Helen Kim, Transportation Planner.

**Public Present:** Fifteen (15) members of the public were present.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

- Bryan Payne, resident, shared concerns and recommendations regarding the City's bicycle infrastructure, including protected bikeways and improvements at signalized intersections.
- Ravi S., resident, shared concerns and recommendations regarding pedestrian safety, increased traffic congestion, and speeding vehicles along Villa Street and Shoreline Boulevard.

6:34 4. **MINUTES APPROVAL**

**Motion** – M/S England/Purdon – Carried 3-0-1; Roddin abstained – To approve the minutes of the November 19, 2014 meeting.

5. **UNFINISHED BUSINESS** – None.

## 6. NEW BUSINESS

### 6:37 6.1 ELECTION OF 2015 CHAIRPERSON AND VICE CHAIRPERSON

The Committee nominated Simon Purdon as Chairperson.

**Motion** – M/S Unangst/Roddin – Carried 4-0 – To approve Simon Purdon as Chairperson for the 2015 calendar year.

The Committee nominated Bruce England as Vice Chairperson.

**Motion** – M/S Purdon/Unangst – Carried 4-0 – To approve Bruce England as Vice Chairperson for the 2015 calendar year.

### 6:40 6.2 BICYCLE TRANSPORTATION PLAN UPDATE

The Committee discussed and provided input on the draft existing conditions, needs, and proposed recommended bicycle network changes associated with the update to the Bicycle Transportation Plan (BTP) currently under way.

SPEAKING FROM THE FLOOR WITH SUPPORT, CONCERNS, AND/OR RECOMMENDATIONS

- John Carpenter
- Jeral Poskey
- Janet LaFleur
- Clement Tesar
- Cherie Walkowiak
- John Scarboro
- Ravi S.
- Bryan Payne
- Valerie Fenwick
- Ken Rosenberg, City Councilmember
- Mary Arnone

The B/PAC's input will be used in the development of the Administrative Draft BTP update to be presented to the Committee at a future meeting.

8:53      6.3    **VALLEY TRANSPORTATION AUTHORITY (VTA) BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC) UPDATE**

The Committee received a report from the City's VTA BPAC representative on the VTA BPAC agenda items.

8:56      6.4    **UPCOMING AND RECENT EVENTS**

The Committee discussed the members' participation in Arbor Day, Spring Family Parade, Bike to Work Day and other events.

8:59      6.5    **2014-15 BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN UPDATE**

The Committee reviewed the Fiscal Year 2014-15 Bicycle/Pedestrian Advisory Committee (B/PAC) Work Plan and provided updates on their recent activities.

7.      **COMMITTEE/STAFF COMMENTS, QUESTIONS, AND REPORTS**

9:08      7.1    **STAFF COMMENTS**

- There were 16 bicycle-/pedestrian-related cases (12 resolved and 4 open) reported in the past three months (November 2014 to January 2015) in the City's Customer Relationship Management (CRM) system.
- The City's bike-friendly storm drain grates work is currently under way and will be completed by June 2015.
- Staff distributed to the Committee the Police Department's pedestrian-related enforcement data (2009 to 2013) and map of downtown bike racks completed in summer 2014.

9:10      7.2    **COMMITTEE COMMENTS**

- A Committee member shared information regarding a VTA-sponsored NACTO workshop on March 12, 2015 (for elected officials) and March 13, 2015 (for staff) and bicycle/pedestrian transportation-related webinars organized by the Association of Pedestrian and Bicycle Professionals.



- A Committee member requested information regarding the number of automobile parking (on-street, surface lots, and parking structures) versus bicycle parking in downtown.
- In response to a Committee member's question, the Transportation and Business Manager stated the City is re-recruiting for the Mobility Coordinator position. The City was unable to secure an employment agreement with any of the finalists.
- The Transportation and Business Manager responded to a B/PAC member's question regarding terms of membership.
- A Committee member shared their positive experience with the City's pilot community shuttle.
- Member England will e-mail walk in Mountain View materials to staff.

**8. SET DATE AND TIME FOR NEXT MEETING**

Wednesday, February 25, 2015, at 6:30 p.m.

**9. CALENDAR**

Wednesday, March 25, 2015 B/PAC Meeting

Wednesday, April 29, 2015 B/PAC Meeting

Wednesday, June 24, 2015 B/PAC Meeting

Wednesday, August 26, 2015 B/PAC Meeting

Wednesday, September 30, 2015 B/PAC Meeting

Wednesday, October 28, 2015 B/PAC Meeting

Wednesday, November 18, 2015 B/PAC Special Meeting

**10. ADJOURNMENT**

The meeting was adjourned at 9:23 p.m.

HK/3/PWK

915-01-28-15mn-E

**MEMORANDUM**

Public Works Department

**DATE:** February 25, 2015

**TO:** Bicycle/Pedestrian Advisory Committee

**FROM:** Joy Houghton, Associate Engineer  
Lisa Au, Principal Civil Engineer  
Michael A. Fuller, Public Works Director

**SUBJECT:** Shoreline Boulevard Pathway Improvements, Project 15-32

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**RECOMMENDATION**

Receive an update on the preliminary design of the Shoreline Boulevard pathway improvements project between Wright Avenue and Villa Street.

**BACKGROUND**

The existing pathway located along the east side of Shoreline Boulevard from Wright Avenue to Villa Street is in poor condition due to aging asphalt concrete and tree roots uplifting the pathway in some areas. The existing pathway also has steep longitudinal slopes that exceed the maximum standards established by the Americans with Disabilities Act (ADA).

The Shoreline Boulevard Pathway Improvements, Project 15-32, proposes to reconstruct the pathway from Wright Avenue to Villa Street to meet ADA requirements and install new pathway connections to Jackson Street and the newly constructed sidewalk on Central Expressway (see Figure 1: Project Location Map, below). The project scope includes removal and replacement of the existing pathway and installation of new curb, gutter, curb ramps, stairs, pathways, pathway lighting, landscaping, irrigation, storm drains, and retaining walls.

The project does not include any improvements along the Shoreline Boulevard overpass above Central Expressway and Caltrain railroad tracks. The potential for improvements to/along the overpass is being studied as part of California/Escuela/Shoreline Complete Streets, Project 14-41 improvements. This project will be presented to the Bicycle/Pedestrian Advisory Committee (B/PAC) later this year for review and comment.

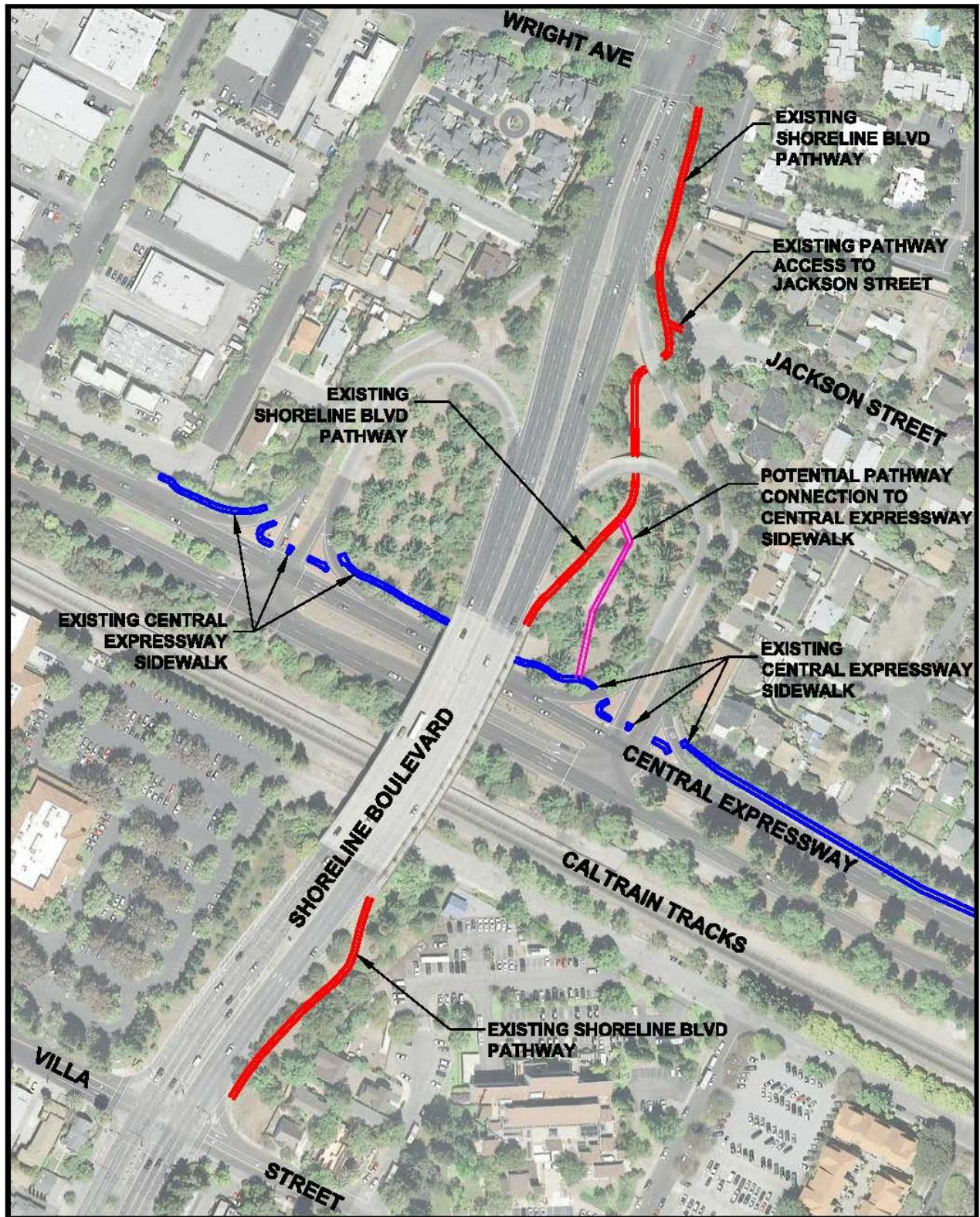


Figure 1: Project Location Map

## **ANALYSIS**

The City has retained BKF Engineers (BKF) to design the Shoreline Boulevard pathway improvements, including a Class I, two-way shared bike/pedestrian path that will achieve the following:

- Remove the existing Shoreline Boulevard pathway and construct a shared bike/pedestrian path that meets ADA accessibility requirements (longitudinal slope not to exceed 5 percent and cross slopes not to exceed 2 percent;
- Provide a minimum 10' wide path (excluding Shoreline Boulevard Bridge and where feasible) with adequate head clearance at bridge underpasses;
- Connect Shoreline Boulevard pathway to the newly constructed sidewalk on Central Expressway;
- Construct a stairway to provide a shorter path;
- Improve safety by adding lighting and brightening underpasses;
- Enhance planting and irrigation; and
- Minimize impact to trees.

Figure 2 shows the preliminary layout of the proposed path (Figure 2: Preliminary Project Layout).



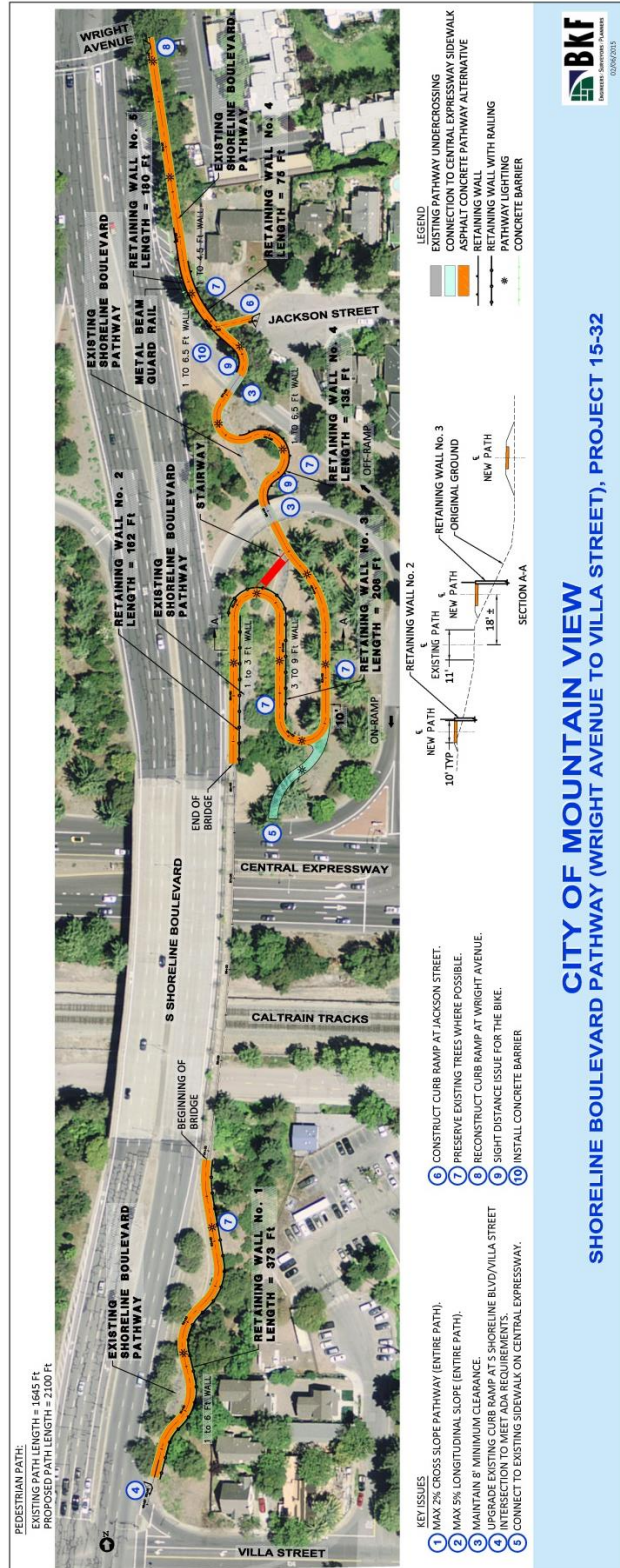


Figure 2: Preliminary Project Layout

Although the northern limit of the project ends at Wright Avenue, improvements at the intersection of Shoreline Boulevard and Wright Avenue is outside the scope of the Shoreline Boulevard Pathway Improvements, Project 15-32. Analysis of this intersection will be evaluated by the California/Escuela/Shoreline Complete Streets, Project 14-41, and staff is coordinating efforts on both projects.

Proposed pathway improvements between Wright Avenue and Central Expressway are shown in Figure 3 (Figure 3: Pathway Improvements Between Wright Avenue and Central Expressway). As shown, a new curb ramp will be installed at Wright Avenue that connects to an 8' wide pathway (due to site constraints) that follows the alignment of the existing pathway with retaining wall height varying between 1' and 4.5' (Retaining Wall Nos. 4 and 5). The project will also modify the connection between the pathway and Jackson Street to provide better access at this location. South of Jackson Street, the 10' pathway is designed to meander to meet ADA requirements, minimize impact to trees, and meet slope requirements for pathways. Due to the topography, retaining walls are required and they will vary in height between 1' and 6.5'. A minimum of 8' vertical clearance will be provided at the two underpasses.

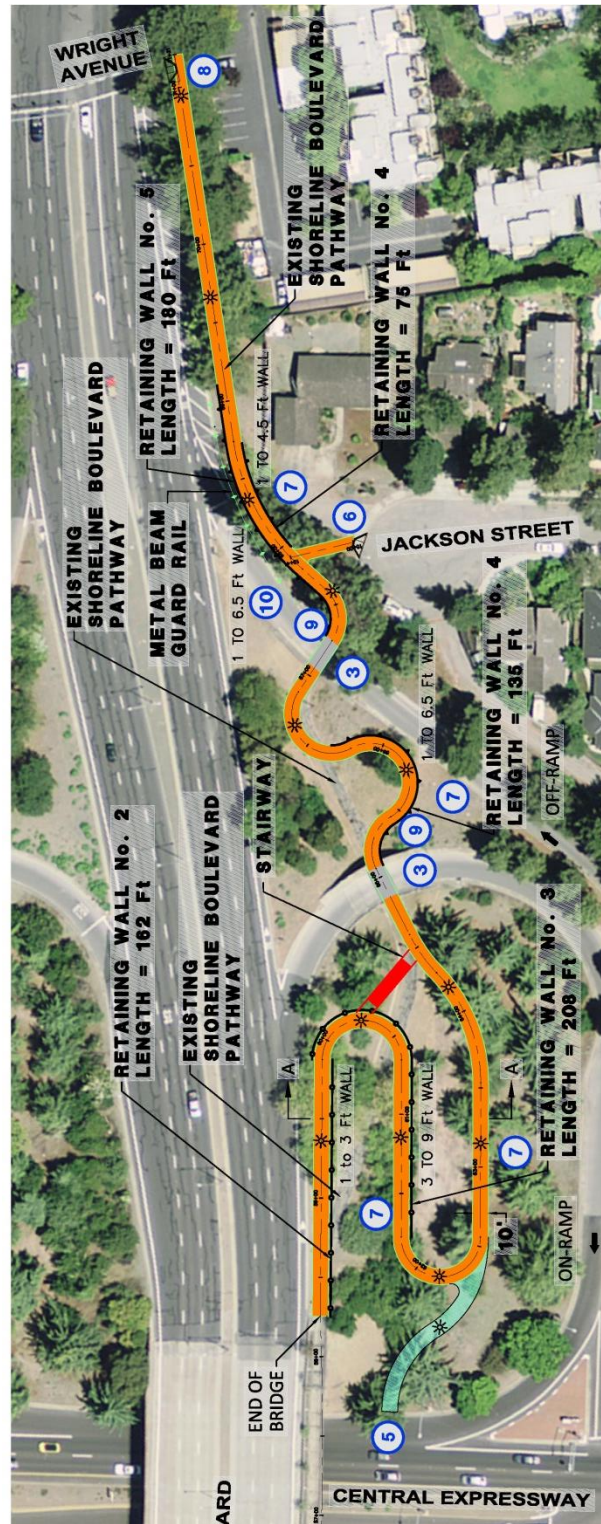
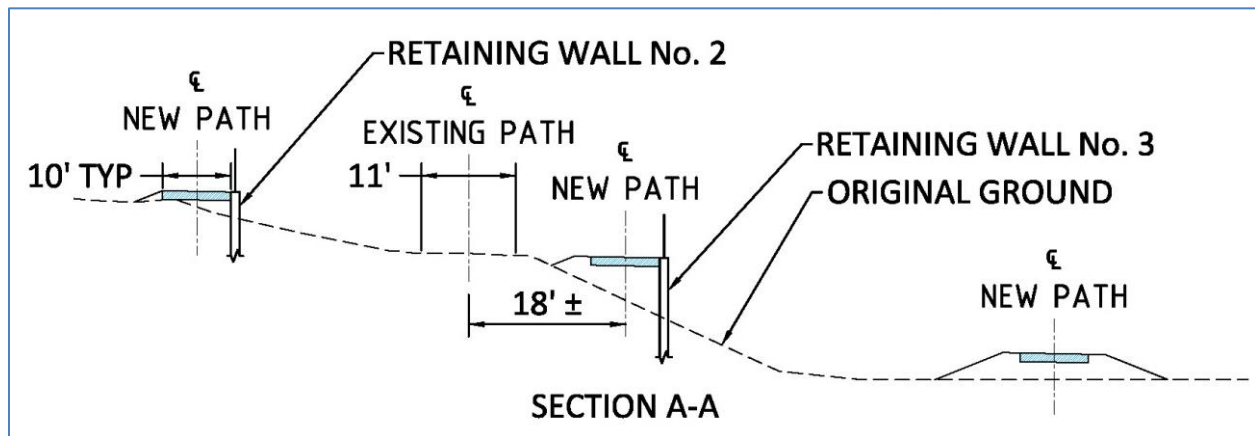


Figure 3: Pathway Improvements Between Wright Avenue and Central Expressway

As shown in Figure 3, the pathway improvements south of the Shoreline Boulevard off-ramp consist of two switchbacks to meet ADA requirements with a minimum curve radius of 25' to accommodate bicycle design speed of 10 miles per hour. This portion of the pathway includes two retaining walls with height varying between 1' and 9' (Retaining Wall Nos. 2 and 3—shown in Figure 4: Pathway Switchback Cross-Section), a stairway to provide a shorter path for those able to use it, and a connection to the newly constructed sidewalk on Central Expressway. The switchbacks for this portion of the pathway are necessary to conform to the existing elevations at Shoreline Boulevard bridge, Central Expressway, and the Shoreline Boulevard off-ramp.



**Figure 4: Pathway Switchback Cross-Section**

Pathway improvements between Central Expressway and Villa Street are shown in Figure 5 (Figure 5: Pathway Improvements Between Central Expressway and Villa Street). As shown, a 10' wide path will begin from the Shoreline Boulevard bridge and end at Villa Street where a new curb ramp will be installed. This segment of the pathway follows closely the alignment of the existing pathway with retaining wall height varying between 1' and 6'. Additional pedestrian and bicycle enhancement at Shoreline Boulevard and Villa Street are being evaluated in the California/Escuela/Shoreline Complete Streets Project, and therefore are not part of this scope. As mentioned, staff is coordinating efforts on both projects.





**Figure 5: Pathway Improvements Between Central Expressway and Villa Street**

As an initial step in the design of the project, staff is soliciting input from the B/PAC and community on the preliminary layout to guide the design development that will best address the needs and interests of pedestrians and bicyclists utilizing the Shoreline Boulevard pathway between Wright Avenue and Villa Street.

The project design phase is anticipated to be complete by July 2015. Funding for construction of the project will be considered as part of the development and approval of the 2016-17 Capital Improvement Program.

## **CONCLUSION**

The input from the B/PAC and community will inform the design development of the Shoreline Boulevard pathway improvements project between Wright Avenue and Villa Street.

## **PUBLIC NOTICING**

Noticing for this meeting included signs posted at the Shoreline Boulevard pathway, outreach to Great Streets Mountain View, Safe Mountain View, and all of the City's neighborhood associations, an advertisement in the *Mountain View Voice*, and an announcement on the City's website.

JH-LA-MAF/3/PWK  
907-02-25-15M-E

cc: PWD, APWD—Solomon, TBM, TP—Kim, PCE—Au, ACE—Houghton, F/c

**MEMORANDUM**

Public Works Department

**DATE:** February 25, 2015

**TO:** Bicycle/Pedestrian Advisory Committee

**FROM:** Helen Kim, Transportation Planner  
Linda Forsberg, Transportation and Business Manager

**SUBJECT:** Pedestrian Master Plan – Annual Review

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**RECOMMENDATION**

Review and provide comments regarding the current Pedestrian Master Plan.

**BACKGROUND AND ANALYSIS**

When the City Council approved revisions to the Pedestrian Master Plan ([PMP](#)) at its January 28, 2014 meeting, it directed the Bicycle/Pedestrian Advisory Committee (B/PAC) to include an annual review of the PMP in its work plan.

The purpose of this discussion is to provide B/PAC members with an opportunity to:

- Provide general comments on the PMP's adequacy in addressing the pedestrian-related needs of the community.
- Identify topics/issues/concerns that should be considered for inclusion in a future update of the PMP.

**NEXT STEPS**

Staff will maintain a list of items brought up by the B/PAC during its annual review of the PMP to inform the scope, structure, and content of future updates to the PMP.

The timing of a future update to the PMP has not been determined at this time.

HK-LF/3/PWK  
915-02-25-15M-1

**MEMORANDUM**

Public Works Department

**DATE:** February 25, 2015

**TO:** Bicycle/Pedestrian Advisory Committee

**FROM:** Helen Kim, Transportation Planner  
Linda Forsberg, Transportation and Business Manager  
Michael A. Fuller, Public Works Director

**SUBJECT:** Fiscal Year 2015-16 Transportation Development Act (TDA) Article 3  
Project Funding Recommendation

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**RECOMMENDATION**

Forward a recommended project to the City Council for Fiscal Year 2015-16 Transportation Development Act (TDA) Article 3 funding.

**BACKGROUND**

TDA Article 3 grant funding is provided to local agencies by the State each year to fund pedestrian and bicycle projects. Funds are allocated to local agencies on a per-capita basis. The amount of TDA funding received by the City has ranged from \$30,000 to \$90,000 in recent years, depending on the total designated tax revenues available for distribution.

The City has used past grants to fund sidewalks, curb ramps, audible and countdown pedestrian signals, bicycle maps, bicycle racks, education programs, and bicycle-/pedestrian-related intersection improvements. Most recently, Fiscal Years 2013-14 and 2014-15 TDA moneys (\$184,290) were combined to fund the West Middlefield Road/Independence Avenue Intersection Improvements Project.

The estimated amount of TDA funds that the City will receive in Fiscal Year 2015-16 is approximately \$70,000.

## **DISCUSSION**

At the B/PAC's November 19, 2014 meeting, the Committee and members of the community provided initial input regarding three candidate projects for potential TDA funding:

- Green Bike Lane – Sylvan Avenue/The Americana at El Camino Real
- Green Bike Lane – Cuesta Drive at Miramonte Avenue
- ADA-Compliant Push Buttons/ Audible Pedestrian Signals

Staff has incorporated Committee and public input regarding the proposed projects into the following refined descriptions and cost information for the projects:

- Green Bike Lane – Sylvan Avenue/The Americana at El Camino Real (\$70,000)

The scope of this proposed project has been expanded to include the installation of green bike lane improvements and bike boxes on Sylvan Avenue/The Americana at El Camino Real (a designated bike boulevard). This proposed project responds to concerns raised by the community regarding potential conflicts between cars and bicycles at the intersection as they approach El Camino Real from both directions. Also, the intersection has been the site of bike-related collisions. This intersection is under Caltrans jurisdiction, so if this location is selected, it would be subject to Caltrans approval as it requires lane modifications on Sylvan Avenue at the intersection with El Camino Real.

- Green Bike Lane – Cuesta Drive at Miramonte Avenue (\$65,000)

The scope of this proposed project has been expanded to include the installation of green bike lanes and bike boxes to decrease the potential for conflicts between cars and bicycles at this intersection and assist bicyclists and drivers to better negotiate the offset alignment at the Cuesta Drive intersection. The intersection is also in close proximity to key trip generators and attractions, including Bubb Elementary School, Springer Elementary School, Saint Francis High School, Cuesta Park, and El Camino Hospital.

- ADA-Compliant Push Buttons/ Audible Pedestrian Signals (\$40,000)

This project proposes to replace existing pedestrian push buttons with Americans with Disabilities Act (ADA) compliant push buttons and audible pedestrian signals at seven intersections: Castro Street (California, Dana, and Villa Streets), Shoreline Boulevard (Middlefield Road, Wright Avenue, and Montecito Avenue), and Charleston Road/Independence Avenue. The project responds to several requests from pedestrians who use these intersections to aid them in crossing the street safely and also benefits visually impaired and low-vision pedestrians who cannot use visual cues to cross intersections safely.

Staff is seeking the Committee's recommendation regarding which City project should receive Fiscal Year 2015-16 TDA Article 3 funding.

The Committee may also propose not recommending a project for Fiscal Year 2015-16 TDA Article 3 funds and banking the Fiscal Year 2015-16 funds to fund a larger project in Fiscal Year 2016-17. The Committee should keep in mind that there is a three-year time limit to complete a project funded with TDA moneys.

Even if the Committee decides to bank the Fiscal Year 2015-16 TDA funds, the City will continue working on several important bicycle- and pedestrian-related projects currently under way (e.g., VERBS/Safe Routes to School Education, ADA Curb Ramps, Middlefield Median Improvements, Shoreline Crosswalk Improvements, Modifications to Castro Street-El Camino Real/Miramonte Avenue, California Street/Escuela Avenue Improvements, Bicycle Transportation Plan Update, and Shoreline Boulevard Pathway Design).

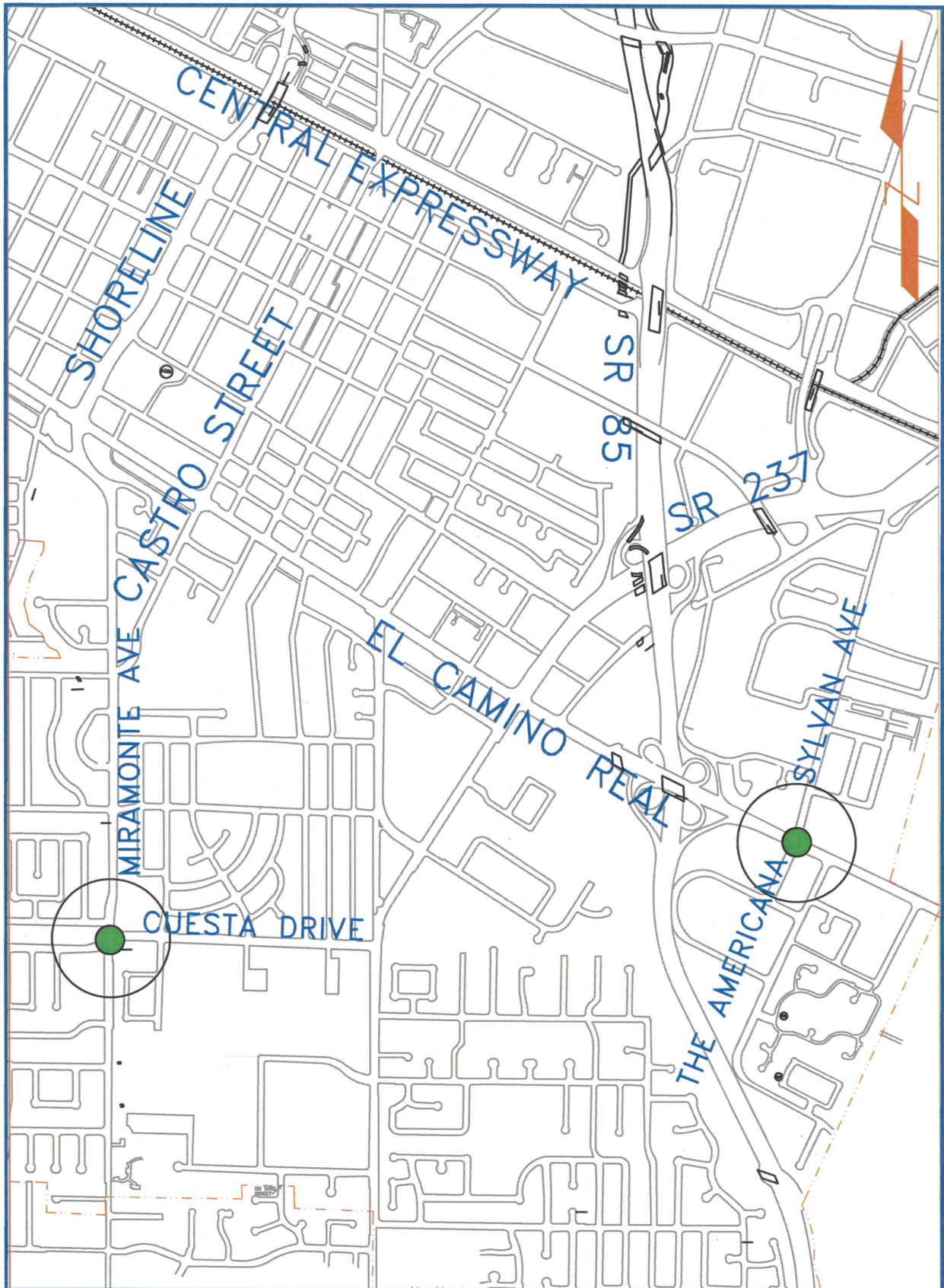
### NEXT STEPS

Present the B/PAC's recommendation to the City Council in early 2015 for approval.

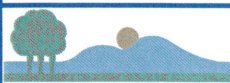
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Attachments: 1. Proposed Green Bike Lane  
2. Proposed ADA Pedestrian Push Buttons



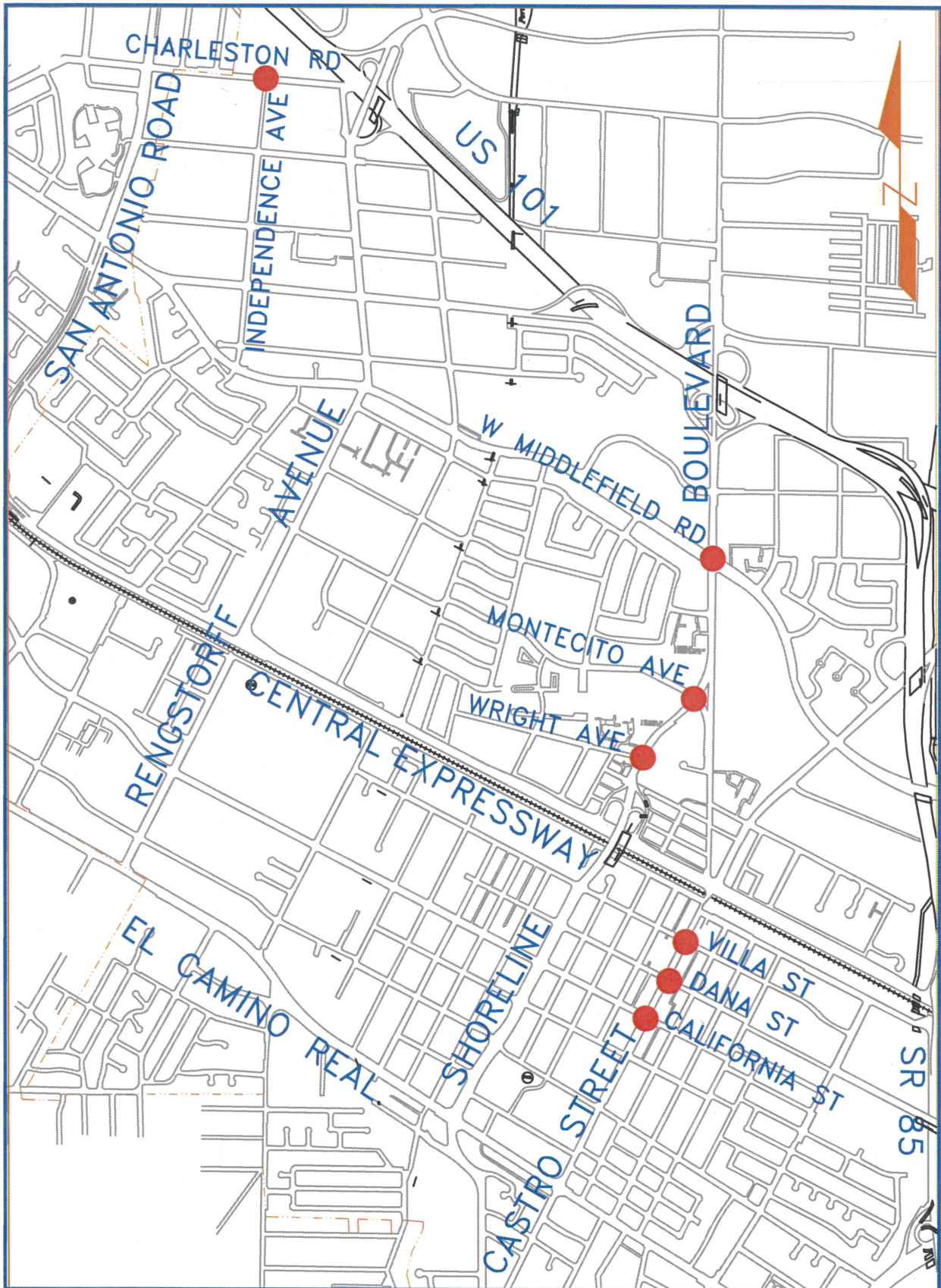


PROPOSED GREEN BIKE LANE

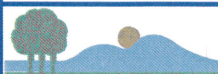


CITY OF MOUNTAIN VIEW





PROPOSED ADA-COMPLIANT PUSH BUTTONS  
AUDIBLE PEDESTRIAN SIGNALS



CITY OF MOUNTAIN VIEW



# BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN

**Fiscal Year 2014-15**  
**UPDATED JANUARY 2015**

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<b><i>Fiscal Year 2014-15 Work Items</i></b>			
1. Provide input/direction during Bicycle Transportation Plan update process.	Needs assessment.	September 2014	Complete.
	Draft prioritization criteria.	November 2014	Complete.
	Draft strategies and recommendations.	January 2015	Complete.
	Admin draft plan.	April 2015	
	Draft plan.	June 2015	
2. Provide input on potential pedestrian improvements along Middlefield Road between the RREEF development at 700 East Middlefield Road and the Middlefield Light Rail Station (carryover from FY 2013-14 Work Plan).	CDD request for B/PAC review/input.	TBD	

# **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**

**Fiscal Year 2014-15**

**UPDATED JANUARY 2015**

<b>Title and Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
3. Promote and participate in events to encourage bicycling and walking.	Farmers' Market.	Ongoing, based on B/PAC members' availability.	
	Walk to School Day(s).	October 8, 2014	Complete.
	Multi-Library Bike Tour.	October 18, 2014	Complete.
	Arbor Day.	March 14, 2015	
	Annual Spring Parade.	April 25, 2015	
	Bike to School Day(s).	May 2015	
	VERBS Program Events.	Ongoing, based on B/PAC members' availability.	B/PAC members participated in the Landels Walkathon (October 24, 2014) and Landels Walk to School (November 7, 2014).

# **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**

**Fiscal Year 2014-15**

**UPDATED JANUARY 2015**

<b>Title and Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
3. Promote and participate in events to encourage bicycling and walking (continued).	Bike to Work Day.  Thursday Night Live.  CNC Meetings <ul style="list-style-type: none"><li>• Monta Loma/Farley/Rock Street Neighborhood.</li><li>• Other neighborhoods.</li></ul>	May 14, 2015  Summer 2015, based on B/PAC members' availability.  October 2, 2014  TBD	Complete.
4. Annual review of Pedestrian Master Plan (PMP) document.	B/PAC agenda item.	Spring 2015	

# **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**

**Fiscal Year 2014-15**

**UPDATED JANUARY 2015**

<b>Title and Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
5. Monitor PMP performance measures, trends, and targets to assess improvements in the City's pedestrian environment.	Update data on students walking to school.	4 times/ school year	B/PAC received August 2013 to July 2014 data on November 19, 2014 and is available on City website.
	Update data on students receiving pedestrian safety education.	4 times/ school year	B/PAC received August 2013 to July 2014 data on November 19, 2014 and is available on City website.
	Update data on pedestrian/ vehicle and pedestrian/ bicycle collisions.	Quarterly	B/PAC received January to September 2014 data on November 19, 2014 and is available on City website.
	Update pedestrian safety- related vehicle enforcement measure data.	Quarterly	B/PAC received 2009 – 2013 data on January 28, 2015 and is available on the City website.

# **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**

**Fiscal Year 2014-15**

**UPDATED JANUARY 2015**

<b>Title and Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
6. Receive report and provide input regarding the Police Department's procedure for collecting and reporting data on bicycle and pedestrian-related collisions.	B/PAC agenda item.	Spring 2015	
7. Receive report and provide input regarding the availability of bicycle facilities at City-sponsored events.	B/PAC agenda item.	November 2014	Complete.
<b><i>Ongoing Work Items</i></b>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for annual TDA Article 3 funding application cycle.	VTA call for projects announcement.	February 2015	Initial B/PAC review of potential projects on November 19, 2014. B/PAC action on recommended FY 2015-16 TDA projects is scheduled for February 25, 2015.
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Circulation Chapter, Precise Plans, Zoning Ordinance bicycle parking requirements).	As required/requested.		
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing.	Ongoing	

# **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**

**Fiscal Year 2014-15**

**UPDATED JANUARY 2015**

<b>Title and Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	Spring 2015	
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments (Gatekeeper projects).	As directed by City Council.		
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.	As identified by staff.		Castro Street Modification Project presented on September 17, 2014.  Permanente Creek Trail Charleston Road Crossing presented on September 17, 2014.  Proposed Green Bike Lane Pilot Project presented on October 29, 2014.  Shoreline Corridor Study update provided on October 29, 2014.

# **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (B/PAC) WORK PLAN**

**Fiscal Year 2014-15**

**UPDATED JANUARY 2015**

<b>Title and Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled (continued).			Shoreline Pathway and California Street/Escuela Avenue Improvements Projects presentations scheduled for February 25, 2015.  Middlefield/Independence Intersection Improvement Project scheduled for spring 2015.
G. Promote bicycle and pedestrian safety via the City website and programs (e.g., VERBS).	Ongoing.	Ongoing	
H. Coordinate with City departments and advisory bodies, other Santa Clara County jurisdictions, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting.  Pursue as opportunities are identified.	Ongoing  Ongoing	